



- 1) The name of the Society shall be "NIRMI" herein after called the "KENDRA"
- ii) The registered office of the KENDRA shall be at 'Metikurki'
- III) Objectives:- The objectives of the Kendra are to:
  - 1) Serve as a seminal agency to generate and propagate innovative ideas on housing;
  - 2) A clearing house of information and data bank on housing which would bring the fruits of research from lab to land;
  - 3) A production centre to prefabricate standardised housing materials including rubble filler blocks, standardised country burnt bricks, hollow bricks, soil stabilised blocks, RCC frame for doors and windows, ferrocement rafters, water tanks, fibre roofing sheet, bunks, sanitary wares, tiles, smokeless chulahs and allied housing material including sanitary wares, and electrical fittings etc.,
  - 4) An agency to set up and run wood processing units, ferrocement units, sanitary ware manufacturing units, tile manufacturing units, unit for manufacture of machine tools and equipments connected with housing design wing, construction wing R & D wing and consultancy wing.
  - 5) a training house to impart skills to local workmen in innovative housing techniques and create a cadre of trained workers in all blocks in the District.
  - 6) A nodal agency to serve as a catalyst in the field of housing ensuring horizontal co-ordination in implementation of housing programmes,
  - 7) a chain for retail outlet of housing material.
  - 8) an agency for transportation and distribution of house building materials.
  - 9) an agency to arrange for financial assistance for house construction;
  - 10) a forum to organise exhibitions, seminars, orientation programmes, demonstration on housing and publish useful data and literature on housing and allied activities;
  - 11) a Research and Deveopment institution and a consultant in the field of housing.
  - 12) without prejuidicee to the generality of the above and for effectively carrying out these objectives the KENDRA shall have the power to acquire, hold and receive property of any kind, including securities and negotiable instruments to conduct and maintain buildings including the right to alter and improve them and to equip them suitably to manage, sell, transfer or otherwise depose of or deal with property of any kind belonging to the Kendra to enter into contracts for or in connection with any of the purposes of the Kendra and on its behalf to raise money and funds in such manner is may be deemed fit for on behalf of the KENDRA and,
  - 13) to do all such things and to perform all such acts as may be necessary or appropriate for the achievement of any or all of the above objects.

*K. Srinivas*

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IV. In accordance with the Rules and Regulations of the KENDRA the control, administration and management of the affairs of the KENDRA shall vest in a Governing Body of which the members shall be :-

1. Chief Secretary, ZP, Chitradurga - Chairman
2. Deputy Secretary (Dev.) ZP, Chitradurga - Vice Chairman
3. Deputy Commissioner, Chitradurga - Member.
4. Ex.Engineer, ZP. Eng. Division, Chitradurga - Member
5. Ex.Engineer, ZP. Eng. Division, Davangere - Member
6. Deputy Director, KLAC, Chitradurga - Member Secretary
7. Asst. Director, KLAC, Chitradurga - Member
8. Chief Planning Officer, Chitradurga - Member
9. Regional Chief HUDCO Bangalore - Member.
10. Chief Advisor TESCOK Bangalore - Member.
11. Officer in charge N.B.O Bangalore University Bangalore. - Member.
12. Principal JMIT Engg. College Chitradurga - Member
13. General Manager, DIC, Chitradurga - Member

VI. A copy of the Rules and Regulations of the KENDRA Certified to be true copy by three members of the Governing Body shall the Memorandum of Association. We, the several members whose signature, occupations and addresses are given hereunder are desirous of being formed into an association in accordance with the provisions of the Karnataka Registration act in pursuance of this memorandum of Association and in testimony of this we have subscribed our respective names and signatures hereto on this day.

RULES AND REGULATIONS OF THE NIRMITHI KENDRA. METIKURKE.

DEFINITION's

- a) Chairman
- b) Committee
- c) Secretary.
- d) Governing Body.
- e) Kendra.

2. OFFICE BEARERS OF THE INSTITUTE:-

- i) the Chairman
- ii) The Secretary.

3. RIGHTS, DUTIES AND POWERS OF THE OFFICE BEARERS:-

- i) Chairman (b) To Preside over the meeting of the Governing Body: and
- b) to exercise such rights and powers, as provided by the rules and regulations.
- ii) Secretary (a) to issue notice for all meetings of the Governing body and Committee:
- (b) to keep the minutes of the Governing Body and Committees:
- (c) To sign all documents and correspondence for and on behalf of the Kendra:
- (d) To maintain all records of the Kendra.
- (e) to make all disbursement on proper vouchers and to receive all money on proper receipts for and on behalf of the Kendra.



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Chitradurga
- (f) to open and operate Bank accounts on behalf of the Kendra:
  - (g) to perform all such acts and duties and exercise all such powers under these rules and regulations and byelaws of the Kendra and also those which may be delegated or assigned to him by the ~~Governing~~ Governing Body and the Committee, from time to time.
  - (h) to assign from time to time such functions and duties and delegate such powers as he may deem necessary to any other official whom he may consider fit for proper working of the Kendra and.
  - (i) to perform all such acts and duties and exercise all such powers in the interest of proper working and effective achievement of the objectives of the Kendra.

However, ratification of the same shall be obtained in the subsequent General Body/Committee meeting as the case may be.

#### 4. GOVERNING BODY:-

- a) Three shall be a Governing Body of 13 members.
- b) the Governing Body shall be composed of:-
  1. Chief Secretary, ZP, Chitradurga - Chairman
  2. Deputy Secretary (Dev.) ZP, Chitradurga - Vice Chairman
  3. Deputy Commissioner, Chitradurga Member
  4. Ex. Engineer, ZP. Eng. Division. Chitradurga - Member.
  5. Ex. Engineer, ZP. Eng. Dvn. Davangere - Member.
  6. Deputy Director, KLAC, Chitradurga - Member.
  7. Asst. Director, KLAC, Chitradurga - Member.
  8. Chief Planning Officer, Chitradurga - Member.
  9. Regional Chief HUDCO Bangalore - Member.
  10. Chief Advisor TESCOK Bangalore - Member.
  11. Officer in charge N.B.O Bangalore University Bangalore - Member.
  12. Principal JMIT Engg. College Chitradurga. - Member.
  13. General Manager, DIC, Chitradurga - Member.

#### 5. PROCEEDING OF THE GOVERNING BODY:-

- i. Every meeting of the Governing Body shall be presided over by the Chairman and in the event of his absence the members present shall elect one among themselves to preside over the meeting.
- ii. One-third of the members of the Governing Body present in person shall constitute a quorum and any fraction being rounded off as one.
- iii. Not less than seven clear days notice of every meeting shall be given to each member in his address noted in the register of members of the Governing Body.
- iv. Meetings of the Governing Body shall be held at least, once in two months.
- v. The Secretary shall call the meeting in consultation with the Chairman.
- vi. Each member including the presiding member shall have one vote and in the case of equality of votes the Chairman or member presiding over the meeting as the case may be shall have a casting vote.

- vii) Any business except that are specially ordered by the Governing body to be placed before the meeting may be transacted by resolution by circulation among all the members and it approved by a majority of the members.
- viii) There shall be annual meeting of the Governing Body and such other meetings as may be decided upon by the committee.

6. RIGHTS, POWERS AND DUTIES OF THE GOVERNING BODY:

- a) All properties, Movable, immovable or of any kind shall vest in the Governing Body;
- b) The business and affairs of the Kendra shall be carried on and managed by the Governing Body;
- c) The Governing Body shall have all such powers and shall perform all such functions as are necessary or proper for the abhievement or the furtherence of the objectives of the Kendra.
- d) Withour projudice to the generality of the foregoing provisions, the Governing Body shall have the following powers and rights:-
  - f) to acquire by gift, purchase, exchange, lease of otherwise lands, buildings, or other immovable properties together with all rights appertaining there to;
  - ii) to construct and maintain buildings including right to alter or improve them and to equip them suitably;
  - iii) to manage properties of the Kendra.
  - iv) to raise funds for the Kendra by gifts, donations or otherwise;
  - v) to receive moneys, securities, instruments and or any other movable property for and on behalf of the Kendra;
  - vi) to enter into agreement for and on behalf of the Kendra;
  - vii) to sue and defend all legal proceedings on behalf of the kendra.
  - viii) to grant receipt to sign and execute instrument and to endorse or discount cheques or other negotiable instrument;
  - ix) to make, sign and execute all such documents and instruments, as may be necessary or proper for carrying on the management of the property or affairs of the Kendra;
  - x) to invest the money and funds of the Kendra to very the investments and when it may seem necessary or proper;
  - xi) to prepare an annual budget for the consideration of the Kendra at the annual general meeting;
  - xii) to manage, sell, transfer or otherwise dispose of any property, movable or immovable of the Kendra;
  - xiii) to assign from time to time such functions and duties and delegate such powers as it may deem fit to the committee or the Secretary of the Kendra;
  - xiv) to consider and approve the annual budget of the Kendra;
  - xv) to perform all such acts and to all such things as may be necessary for the proper management of the property and affairs of thex Kendra.

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- xvi) to select audites of the Kendra.
- xvii) to make byelaws in respect of the following matters:-
  - 1) The management of the property funds, affairs and work of the Kendra.
  - 2) the procedure for selection of members of the committee, including provisions for the transaction of buisiness by circulation, proxy or otherwise as may be demed fit;
  - 3). Powers, functions and duties of the Secretary and
  - 4) Such other purpose as may be found necessary and.
- xvii) to repeal, amend and modify the byelaws.

6. EXECUTIVE COMMITTEE:-

- a) three shall be an executive committee of five members.
- b) The members of the Executive Committee shall be:-
  - 1) Chairman of the Governing Body(Chief Secretary, Zilla Parishad, Chitradurga.)
  - 2) Secretary of the Kendra.
  - 3) General Manager, DIC.Chitradurga.
  - 4) Deputy Director, KLAC Chitradurga. Member Secretary.
  - 5) Ass.t.Director, KLAC.Chitradurga.

7. Powers.RIGHTS AND DUTIES OF THE COMMITTEE:-

Subject to the provisions of these rules and Regulations, the Committee shall have the following powers and duties and shall perform the following functions:-

- 1. To creat within the budget allotment any post and to appoint from time to time such and so many of ficers and others employees and on such terms and conditions as it may deem fit for carrying on the management and affairs of the Kendra;
- ii. to excrcise, control and discipline over the employees of the Kendra including the power of dismissal;
- iii. to propose byelaws for any of the matter for which they may be made for consideration and adoption by the Governing Body;
- iv. to publish and or to finance the publication of studies, thesis books, periodicals, reports and other literature, and to sell or arrange for t he sale of them, as it may deem fit from time to time.
- v. to arrange for the documentation of such materials in and allied fields, as may be needed for the Kendra and its work;
- vi. to institute and maintain libfary;
- vii. to purchase all such articles and materials including equipments and machinery as may be needed for the Kendra and its works;
- viii. to appoint, from time to time, such committees including if need be, persons other than members of the committee and to assign and or delegate there to such powers, duties and functions as it may deep fit.
- iv) to maintain proper books and accounts supported by necessary vouchers;
- x) to arrange for the audit of the accounts of the Kendra annually.
- xi) to present every year to the Governing Bocy in annual report off the working of the Kencra for the consideration of the

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Governing Body, and

xii) to perform all such acts and duties and exercise all such powers as may be delegated or assigned to it by the Governing Body

**S. MEMBERSHIP OF THE KENDRA:-**

- 1. The members of the Society shall consist of individuals institutions and ex-officio members.
- 2. The members of the Society except ex-officio members shall be admitted/removed/readmitted by the Governing Body or any such committee thereof empowered with the specific power.

a. Category of member; There will be 3 categories of members, having equal voting rights in the Society.

- 1. Individuals.
- 2. Institutions.
- 3. Ex-Officio members.

**b. Qualifications;**

Individuals:- any knowledgeable person in the field of housing who can contribute towards the attainment of the objectives.

Institutions:- Only registered bodies engaged in activities connected with housing.

Ex-Office Members; Representative of the Government, semi Government agencies nominated by the District collector.

**c. Maximum number of members:-**

The number of members of the Society shall be limited to 20 in the following rating:-

Individuals	20%
Institutions	20%
Ex-Officio members.	60%

d. In the case of institution members the institution shall appoint a specific person to attend such meeting of the Kendra and such appointment shall stand removed on the completion of the meeting.

e) the Kendra shall keep a register of Members giving their name, full address and occupation.

f) Change in the address of members shall be promptly notified to the Kendra.

g) Where a person is appointed as Ex-officio members by virtue of holding a specific post, his tenure as member expires if he ceases to hold that specific post.

h) A person intending to become a member of the Kendra shall make an application in writing in the prescribed form and send it to the Secretary of the Society who will place the same before the Governing Body or any sub committee which has absolute right to accept or reject the application and decision of the body shall be final. On acceptance of the application the membership fee shall be paid, The membership fee shall be as follows:-

Individuals	:	Rs.50/-
Institutions	:	Rs.5000/-
Ex-Officio Members	:	Rs. Nil

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- i) A member of the Society shall cease to be a member in the following events:-
- 2) If the member resigns, becomes of unsound mind, insolvent or is convicted of a criminal offence involving moral turpitude.
- 2) If he does not attend 3 Consecutive meetings of the Kendra without leave of absence from the Chairman.
- j) Resignation of membership by a member shall be in writing addressed to the Secretary who shall place the matter before the Governing Body for acceptance and on acceptance the fact shall be communicated.
- k) Any vacancy in the membership of the Kendra shall be filled in the normal way prescribed supra and members resigning shall not be entitled for the refund of membership fee.
- j) Any proceedings of the Kendra shall not be rendered invalid on the ground that any person eligible to be a member has not been admitted as a member or there has been any defect in the appointment of members.
- m) the governing body of the Kendra has absolute right to remove a member without assigning any reason.
- n) All persons who signed the memorandum of Association shall be first members of the Kendra duly admitted.

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FUNDS AND BUDGET:

The funds of the Kendra shall consist of the following:-

- i) Grants from the Government and any other state Government and the Government of India.,
- ii) Grants and contributions from other corporate bodies, agencies, institutions and persons in India and outside;
- iii) Loans from Government, any other state Government, the Government of India., and other financing institutions;
- a) Once in every year the Executive committee shall frame budget of the estimated income and expenditure of the Kendra and place it before the Governing Body at its annual meeting for consideration and adoption;
- b) Once in every year the accounts of the Kendra shall be audited by the auditors appointed for the purpose by the Governing Body.
- c) A Statement of the accounts audited together with the observations of the auditors shall be placed before the governing Body as far as practicable at its annual meetings and if the statement of audited accounts are not ready by the date of the annual meeting it should be placed before the Governing Body at a subsequent meeting called for , for the purpose.
- iv. the Governing Body shall at some date not later than 18 months after the registration of the Kendra and subsequently once at least in every year, place before the General Body meeting the balance sheet and income and expenditure account for the period. In the case of the first account the account shall cover the period from the date of registration to the closing period and in any other case for a period of one year from the last closure of accounts.
- v. The balance sheet and income and expenditure account shall be audited by the Auditor appointed by the Governing body in the case of the first balance sheet and then by an auditor appointed by the General Body meeting for the subsequent years the balance sheet and income and expenditure statement shall be signed by at least three members of the Governing Body.
- vi. The secretary shall prepare and present before the executive committee of Governing Body, the annual budget for consideration and approval.

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10. AMENDMENTS :-

Amendments to these Rules and Regulations may be made by the Governing Body by a two-third majority of the members present and voting in the meeting convened for the purpose provided that the members voting in favour of the amendments constitute not less than half the total number of the members of the Governing Body at the time.

11. TERM OF THE GOVERNING BODY AND THE COMMITTEE :-

The terms of the Governing Body and Committee be 3 years, except for ex-officio members and Secretary from the date of nomination.

12. SEAL OF THE SOCIETY :-

The governing Body shall provide a seal and also provide for its safe custody. The seal shall not be used except with the authority of the Governing Body previously given and every instrument shall be countersigned by the Secretary or some other persons authorised by Governing Body.

13. INDEMNITY:

Every officer of the Kendra shall be indemnified out of the funds of the Kendra against all losses and expenses incurred in the discharge of his duties except those caused by his own neglect, wilful act or default and such a person shall be answerable only for his own acts, neglect or default and not for those acts, neglect or default of any other person.

14. DISSOLUTION :-

i) subject to the consent of the Government of Karnataka any number not less than three-fourth of the members of the Kendra may determine that the Kendra shall be dissolved and there upon it shall be dissolved forthwith or at the time agreed upon and all necessary steps shall be taken for the disposal and settlement of the property of the Kendra, its claims and liabilities according to Rules of the said Kendra, its claims and liabilities as applicable there to. The dissolution shall be projects to the other provisions contained in Karnataka Registration act.

ii) On dissolution of the Kendra the Government of Karnataka shall be entitled to take over all the assets and liabilities of the Kendra.

15. DECLARATION :-

In all circumstances, this kendra will be functioning in accordance with the provisions of the Karnataka Registration Act and shall the provisions of the said act will be applicable to the Kendra.

We, the undersigned members of the Governing Body of the Kendra hereby certify that the above is a correct copy of the Rules and Regulations of the said Kendra;

Name and address and occupation Members;

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1. L. K. S. Reddy - Chief Secretary JP, Chitradurga

BSS\* 2. [Signature] - Sec General Manager Chitradurga

3. [Signature] - Chief Planning Officer Chitradurga

4. [Signature]

5. [Signature]

WITNESSES

. C. A. Reddy

